



---

**GSA Schedule 70**

**Authorized Federal Supply Service Schedule  
Information Technology Schedule Pricelist  
General Purpose Commercial Information Technology Services**

**TMGE, LLC.**

**203 N. Franklin Street  
Remington, VA 22734  
(540) 439-2470**

**<http://www.tmgellc.com>**

**Contract Number: GS-35F-422DA**

**Period of Performance: July 21, 2016 thru July 2, 2021**

**NAICS Code: 541519**

**Size Standard: \$27.5M**

**Business Size: \$6M**

**Socioeconomic Status: 8(a) Native Hawaiian Organization Owned**

**SPECIAL ITEM No. 132-51 Information Technology (IT) Professional Services  
FSC/PSC Class D301 IT and Telecom – Facility Operation and Maintenance  
FSC/PSC Class D302 IT and Telecom – Systems Development Services  
FSC/PSC Class D306 IT and Telecom – System Analysis Services  
FSC/PSC Class D316 IT and Telecom – IT Network Management Services  
FSC/PSC Class D399 IT and Telecom – Other IT Services, Not Elsewhere Classified**

**Company will provide domestic and overseas delivery**

Products and ordering information in this Authorized FSS Information Technology  
Schedule Price List are also available on the GSA Advantage! System.  
Agencies can browse GSA Advantage! At [www.gsadvantage.gov](http://www.gsadvantage.gov).



---

# TABLE OF CONTENTS

INFORMATION FOR ORDERING ACTIVITIES APPLICABLE TO ALL SPECIAL ITEM NUMBERS ..... 1

TERMS AND CONDITIONS APPLICABLE TO INFORMATION TECHNOLOGY (IT) PROFESSIONAL SERVICES  
(SPECIAL ITEM NUMBER 132-51) ..... 10

LABOR CATEGORIES DESCRIPTIONS..... 15

SIN 132-51 PROFESSIONAL SERVICES PRICE LIST ..... 21



## INFORMATION FOR ORDERING ACTIVITIES APPLICABLE TO ALL SPECIAL ITEM NUMBERS

### **SPECIAL NOTICE TO AGENCIES: Small Business Participation**

SBA strongly supports the participation of small business concerns in the Federal Acquisition Service. To enhance Small Business Participation SBA policy allows agencies to include in their procurement base and goals, the dollar value of orders expected to be placed against the Federal Supply Schedules, and to report accomplishments against these goals.

For orders exceeding the micro purchase threshold, FAR 8.404 requires agencies to consider the catalogs/pricelists of at least three schedule contractors or consider reasonably available information by using the GSA Advantage online shopping service ([www.gsaadvantage.gov](http://www.gsaadvantage.gov)). The catalogs/pricelists, GSA Advantage and the Federal Acquisition Service Home Page ([www.gsa.gov/fas](http://www.gsa.gov/fas)) contain information on a broad array of products and services offered by small business concerns.

This information should be used as a tool to assist ordering activities in meeting or exceeding established small business goals. It should also be used as a tool to assist in including small, small disadvantaged, and women-owned small businesses among those considered when selecting pricelists for a best value determination.

For orders exceeding the micro purchase threshold, customers are to give preference to small business concerns when two or more items at the same delivered price will satisfy their requirement.

### **1. Geographic Scope of Contract:**

*Domestic delivery* is delivery within the 48 contiguous states, Alaska, Hawaii, Puerto Rico, Washington, DC and U.S. Territories. Domestic delivery also includes a port of consolidation point, within the aforementioned areas, for orders received from overseas activities.

*Overseas delivery* is delivery to points outside the 48 contiguous states, Washington DC, Alaska, Hawaii, Puerto Rico, and U.S. Territories.

Offerors are requested to check one of the following boxes:

- The Geographic Scope of Contract will be domestic and overseas delivery.
- The Geographic Scope of Contract will be overseas delivery only.
- The Geographic Scope of Contract will be domestic delivery only.

### **2. Prompt Payment:**

Net 30 days from receipt of invoice or date of acceptance, whichever is later.



**3. Contractor’s Ordering and Payment Information:**

*Contractor’s Ordering Address:*

TMGE, LLC.  
203 N Franklin Street  
Remington, VA 22734  
(540) 439-2470 (Contracts, Program Management Office (PMO))  
(540) 439-2472 (Contracts Facsimile)

*Contractor’s Payment Address:*

TMGE, LLC.  
203 N Franklin Street  
Remington, VA 22734

Contractors are required to accept credit cards for payments equal to or less than the micro-purchase threshold for oral or written delivery orders.

Credit cards will be acceptable for payment above the micro-purchase threshold. In addition, bank account information for wire transfer payments will be shown on the invoice or can be accessed within SAM.

The following telephone number(s) can be used by ordering agencies to obtain technical and/or ordering assistance. (540) 439-2470 (TMGE Contracts, Programs Management Office)

**4. Liability for Injury or Damage**

The Contractor shall not be liable for any injury to ordering activity personnel or damage to ordering activity property arising from the use of equipment maintained by the Contractor, unless such injury or damage is due to the fault or negligence of the Contractor.

**5. Statistical Data for Government Ordering Office Completion of Standard Form 279**

- Block 9: G. Order/Modification Under Federal Schedule
- Block 16: Contractor Establishment Code (DUNS): 829149819
- Block 30: Type of Contractor: A = Small Disadvantaged Business
- Block 31: Woman-Owned Small Business: No
- Block 36: Contractor’s Taxpayer Identification Number (TIN): 900452416

**5a. CAGE Code:** 5A5V9

**5b.** Contractor has registered with the Central Contractor Registration Database and System for Award Management (SAM).

**6. FOB Destination**



**7. Delivery Schedule**

(a) **TIME OF DELIVERY** – The contractor shall deliver to destination within the number of calendar days after receipt of order (ARO), as set forth below:

<b>Special Item Number</b>	<b>Delivery Time (Days ARO)</b>
132-51	As negotiated

(b) **URGENT REQUIREMENTS** – When the Federal Acquisition Schedule contract delivery period does not meet the bona fide urgent delivery requirements of an ordering activity, ordering activities are encouraged, if time permits, to contact the Contractor for the purpose of obtaining accelerated delivery. The contractor shall reply to the inquiry within 3 workdays after receipt. (Telephone replies shall be confirmed by the contractor in writing.) If the contractor offers an accelerated delivery time acceptable to the ordering activity, any order(s) placed pursuant to the agreed upon accelerated delivery time frame shall be delivered within this shorter delivery time and in accordance with all other terms and conditions of the contract.

**8. Discounts**

Prices shown are NET Prices; basic discounts have been deducted.

- (a) Prompt Payment: None
- (b) Quantity: None
- (c) Dollar Volume: Using the included cost schedule, if order for services exceeds \$250,000.00 the total amount of order will be discounted 2%.
- (d) Government Educational Institutions: Government Educational Institutions are offered the same discounts as all other Government customers.
- (e) Other: None

**9. Trade Agreements Act of 1979, as amended**

Not applicable to services

**10. Statement Concerning Availability of Export Packing**

Not applicable to services

**11. Small Requirement**

The minimum dollar value of orders to be issued is \$100.00

**12. Maximum Order (All dollar amounts are exclusive of any discount for prompt payment)**

The maximum order value for the following Special Item Numbers (SINs) is as follows:

Special Item 132-51 - Information Technology Professional Services - \$500,000

### **13. Ordering Procedures For Federal Supply Schedule Contracts**

Ordering activities shall use the ordering procedures of either Federal Acquisition Regulation (FAR) 8.404 or 8.405 when placing an order or establishing a BPA for supplies or services. These procedures apply to all schedules.

- (a) FAR 8.404 – Special ordering procedures have been established for Special Item Numbers (SINs) 132-51 IT Professional Services and 132-52 EC Services; refer to the terms and conditions for those SINs.
- (b) FAR 8.405-1 – Ordering procedures for supplies, and services not requiring a statement of work.
- (c) FAR 8.405-2 – Ordering procedures for services requiring a statement of work.

### **14. Federal Information Technology/Telecommunication Standards Requirements**

Ordering activities acquiring products from this Schedule must comply with the provisions of the Federal Standards Program, as appropriate (Reference: NIST Federal Standards Index). Inquiries to determine whether or not specific products listed herein comply with Federal Information Processing Standards (FIPS) or Federal Telecommunication Standards (FED-STDS), which are cited by ordering activities, shall be responded to promptly by the Contractor.

#### **14.1. Federal Information Processing Standards Publications (FIPS PUBS)**

Information Technology products under this Schedule that do not conform to Federal Information Processing Standards (FIPS) should not be acquired unless a waiver has been granted in accordance with the applicable “FIPS Publication.” Federal Information Processing Standards Publications (FIPS PUBS) are issued by the U.S. Department of Commerce, National Institute of Standards and Technology (NIST), pursuant to National Security Act. Information concerning their availability and applicability should be obtained from the National Technical Information Service (NTIS), 5285 Port Royal Road, Springfield, Virginia 22161. FIPS PUBS include voluntary standards when these are adopted for Federal use. Individual orders for FIPS PUBS should be referred to the NTIS Sales Office, and orders for subscription service should be referred to the NTIS Subscription Office, both at the above address, or telephone number (703) 487-4650.

#### **14.2. Federal Telecommunication Standards (FED-STDS)**

Telecommunication products under this Schedule that do not conform to Federal Telecommunication Standards (FED-STDS) should not be acquired unless a waiver has been granted in accordance with the applicable “FED-STD.” Federal Telecommunication Standards are issued by the U.S. Department of Commerce, National Institute of Standards and Technology (NIST), pursuant to National Security Act. Ordering information and information concerning the availability of FED-STDS should be obtained from the GSA Federal Acquisition Schedule, Specification Section, 470 East L’Enfant Plaza, Suite 8100, SW, Washington, DC 20407, telephone number (202) 619-8925. Please include a self-addressed mailing label when requesting information by mail. Information concerning their applicability can be obtained by writing or calling the U.S. Department of Commerce, National Institute of Standards and Technology, Gaithersburg, MD 20899, telephone number (301) 975-2833.

## 15. Contractor Tasks/Special Requirements (C-FSS-370) (Nov 2003)

- (a) **Security Clearances:** The Contractor may be required to obtain/possess varying levels of security clearances in the performance of orders issued under this contract. All costs associated with obtaining/possessing such security clearances should be factored into the price offered under the Multiple Award Schedule.
- (b) **Travel:** The Contractor may be required to travel in performance of orders issued under this contract. Allowable travel and per diem charges are governed by Pub.L.99-234 and FAR Part 31, and are reimbursable, including G&A, by the ordering agency or can be priced as a fixed price item on orders placed under the Multiple Award Schedule. Travel in performance of a task order will only be reimbursable to the extent authorized by the ordering agency. The Industrial Funding Fee does NOT apply to travel and per diem charges.
- (c) **Certifications, Licenses, and Accreditations:** As a commercial practice, the Contractor may be required to obtain/possess any variety of certifications, licenses, and accreditations for specific FSC/service code classifications offered. All costs associated with obtaining/possessing such certifications, licenses, and accreditations should be factored into the price offered under the Multiple Award Schedule program.
- (d) **Insurance:** As a commercial practice, the Contractor may be required to obtain/possess insurance coverage for specific FSC/service code classifications offered. All costs associated with obtaining/possessing such insurance should be factored into the price offered under the Multiple Award Schedule program.
- (e) **Personnel:** The Contractor may be required to provide key personnel, resumes, or skill category descriptions in the performance of orders issued under this contract. Ordering activities may require agency approval of additions or replacements to key personnel.
- (f) **Organizational Conflicts of Interest:** Where there may be an organizational conflict of interest as determined by the ordering agency, the Contractor's participation in such order may be restricted in accordance with FAR Part 9.5.
- (g) **Documentation/Standards:** The Contractor may be requested to provide products or services in accordance with rules, regulations, OMB orders, standards, and documentation as specified by the agency's order.
- (h) **Data/Deliverable Requirements:** Any required data/deliverables at the ordering level will be as specified or negotiated in the agency's order.
- (i) **Government-Furnished Property:** As specified by the agency's order, the Government may provide property, equipment, materials, or resources as necessary.
- (j) **Availability of Funds:** Many Government agencies' operating funds are appropriated for a specific fiscal year. Funds may not be presently available for any orders placed under the contract or any option year. The Government's obligation on orders placed under this contract is contingent upon the availability of appropriated funds from which payment for ordering purposes can be made. No legal liability on the part of the Government for any payment may arise until funds are available to the ordering Contracting Officer.
- (k) **Overtime:** For professional services, the labor rates in the Schedule should not vary by virtue of the Contractor having worked overtime. For services applicable to the Service Contract Act (as identified in the Schedule), the labor rates in the Schedule will vary as governed by labor laws (usually assessed a time and a half of the labor rate).



## 16. Contract Administration For Ordering Activities

Any ordering activity, with respect to any one or more delivery orders placed by it under this contract, may exercise the same rights of termination as might the GSA Contracting Officer under provisions of FAR 52.212-4, paragraphs (l) Termination for the Ordering Activity's Convenience and (m) Termination for Cause (see 52.212-4).

## 17. GSA Advantage!™

GSA Advantage!™ is an on-line, interactive electronic information and ordering system that provides on-line access to vendors' schedule prices with ordering information. The GSA Advantage! (™) will allow the user to perform various searches across all contracts including, but not limited to:

- (1) Manufacturer;
- (2) Manufacturer's Part Number; and
- (3) Product Categories.

Agencies can browse GSA Advantage!™ at [www.gasadvantage.gov](http://www.gasadvantage.gov).

## 18. Purchase of Open Market Items

NOTE: Open Market Items are also known as incidental items, noncontract items, non-Schedule items, and items not on a Federal Acquisition Schedule contract. ODCs (Other Direct Costs) are not part of this contract and should be treated as open market purchases. Ordering Activities procuring open market items must follow FAR 8.402(f).

For administrative convenience, an ordering activity contracting officer may add items not on the Federal Supply Multiple Award Schedule (MAS) —referred to as open market items — to a Federal Acquisition Schedule blanket purchase agreement (BPA) or an individual task or delivery order, only if –

- (1) All applicable acquisition regulations pertaining to the purchase of the items not on the Federal Acquisition Schedule have been followed (e.g., publicizing (Part 5), competition requirements (Part 6), acquisition of commercial items (Part 12), contracting methods (Parts 13, 14, and 15), and small business programs (Part 19));
- (2) The ordering activity contracting officer has determined the price for the items not on the Federal Supply Schedule is fair and reasonable;
- (3) The items are clearly labeled on the order as items not on the Federal Supply Schedule; and
- (4) All clauses applicable to items not on the Federal Supply Schedule are included in the order.

## 19. Contractor Commitments, Warranties, and Representations

- (a) For the purpose of this contract, commitments, warranties and representations include, in addition to those agreed to for the entire schedule contract:
  - (1) Time of delivery/installation quotations for individual orders.
  - (2) Technical representations and/or warranties of products concerning performance, total system performance and/or configuration, physical, design and/or functional characteristics and capabilities of a product/equipment/service/software package submitted in response to requirements which result in orders under this schedule contract.
  - (3) Any representations and/or warranties concerning the products made in any literature, description, drawings and/or specifications furnished by the Contractor.





(b) The above is not intended to encompass items not currently covered by the GSA Schedule contract.

## **20. Overseas Activities**

The terms and conditions of this contract shall apply to all orders for installation, maintenance and repair of equipment in areas listed in the pricelist outside the 48 contiguous states and the District of Columbia. Upon request of the contractor, the ordering activity may provide the contractor with logistics support, as available, in accordance with all applicable ordering activity regulations. Such ordering activity support will be provided on a reimbursable basis, and will only be provided to the Contractor's technical personnel whose services are exclusively required for the fulfillment of the terms and conditions of this contract.

## **21. Blanket Purchase Agreements (BPAs)**

The use of BPAs under any schedule contract to fill repetitive needs for supplies or services is allowable. BPAs may be established with one or more schedule contractors. The number of BPAs to be established is within the discretion of the ordering activity establishing the BPA and should be based on a strategy that is expected to maximize the effectiveness of the BPA(s). Ordering activities shall follow FAR 8.405-3 when creating and implementing BPA(s)

## **22. Contractor Team Arrangements**

Contractors participating in contractor team arrangements must abide by all the terms and conditions of their respective contracts. This includes compliance with Clauses 552.238-74; Industrial Funding Fee and Sales Reporting, i.e., each contractor (team member) must report sales and remit the IFF for all products and services provided under its individual contract.

## **23. Installation, Deinstallation, Reinstallation**

The Davis-Bacon Act (40 U.S.C. 276a-276a-7) provides that contracts in excess of \$2,000 to which the United States or the District of Columbia is a party for construction, alteration, or repair (including painting and decorating) of public buildings or public works with the United States, shall contain a clause that no laborer or mechanic employed directly upon the site of the work shall receive less than the prevailing wage rates as determined by the Secretary of Labor. The requirements of the Davis-Bacon Act do not apply if the construction work is incidental to the furnishing of supplies, equipment, or services. For example, the requirements do not apply to simple installation or alteration of a public building or public work that is incidental to furnishing supplies or equipment under a supply contract. However, if the construction, alteration or repair is segregable and exceeds \$2,000, then the requirements of the Davis-Bacon Act apply.

The ordering activity issuing the task order against this contract will be responsible for proper administration and enforcement of the Federal labor standards covered by the Davis-Bacon Act. The proper Davis-Bacon wage determination will be issued by the ordering activity at the time a request for quotations is made for applicable construction classified installation, deinstallation, and reinstallation services under SIN 132-8.



## 24. Section 508 Compliance

If applicable, Section 508 compliance information on the supplies and services in this contract are available in Electronic and Information Technology (EIT) at the following: [www.atsi-it.com](http://www.atsi-it.com) The EIT standard can be found at: [www.Section508.gov/](http://www.Section508.gov/).

Section 508 compliance information on the supplies and services in this contract are available at the following:

TMGE, LLC  
203 North Franklin Street  
Remington, Va  
Phone: (540) 439-2470  
E-mail: [kay.miller@makuagroup.com](mailto:kay.miller@makuagroup.com)

## 25. Prime Contractor Ordering From Federal Supply Schedules

- (a) A copy of the authorization from the ordering activity with whom the contractor has the prime contract (unless a copy was previously furnished to the Federal Supply Schedule contractor); and
- (b) The following statement:

This order is placed under written authorization from \_\_\_\_\_ dated \_\_\_\_\_ . In the event of any inconsistency between the terms and conditions of this order and those of your Federal Supply Schedule, the latter will govern.

## 26. Insurance – Work on a Government Installation (Jan 1997) (FAR 52.228-5)

- (a) The Contractor shall, at its own expense, provide and maintain during the entire performance of this contract, at least the kinds and minimum amounts of insurance required in the Schedule or elsewhere in the contract.
- (b) Before commencing work under this contract, the Contractor shall notify the Contracting Officer in writing that the required insurance has been obtained. The policies evidencing required insurance shall contain an endorsement to the effect that any cancellation or any material change adversely affecting the Government’s interest shall not be effective –
  - (1) For such period as the laws of the State in which this contract is to be performed prescribe; or
  - (2) Until 30 days after the insurer or the Contractor gives written notice to the Contracting Officer, whichever period is longer.
- (c) The Contractor shall insert the substance of this clause, including this paragraph (c), in subcontracts under this contract that require work on a Government installation and shall require subcontractors to provide and maintain the insurance required in the Schedule or elsewhere in the contract. The Contractor shall maintain a copy of all subcontractors’ proofs of required insurance, and shall make copies available to the Contracting Officer upon request.

## 27. Software Interoperability

Offerors are encouraged to identify within their software items any component interfaces that support open standard interoperability. An item’s interface may be identified as interoperable on the basis of



---

participation in a Government agency-sponsored program or in an independent organization program. Interfaces may be identified by reference to an interface registered in the component registry located at <http://www.core.gov>.

## **28. Advanced Payment**

A payment under this contract to provide a service or deliver an article for the United States Government may not be more than the value of the service already provided or the article already delivered. Advance or pre-payment is not authorized or allowed under this contract. (31 U.S.C. 3324).



## **TERMS AND CONDITIONS APPLICABLE TO INGROMATION TECHNOLOGY (IT) PROFESSIONAL SERVICES (SPECIAL ITEM NUMBER 132-51)**

### **1. SCOPE**

- a) The prices, terms and conditions stated under Special Item Number 132-51 Information Technology Professional Services apply exclusively to IT Professional Services within the scope of this Information Technology Schedule.
- b) The Contractor shall provide services at the Contractor's facility and/or at the ordering activity location, as agreed to by the Contractor and the ordering activity.

### **2. PERFORMANCE INCENTIVES I-FSS-60 Performance Incentives (April 2000)**

- a) Performance incentives may be agreed upon between the Contractor and the ordering activity on individual fixed price orders or Blanket Purchase Agreements under this contract.
- b) The ordering activity must establish a maximum performance incentive price for these services and/or total solutions on individual orders or Blanket Purchase Agreements.
- c) Incentives should be designed to relate results achieved by the contractor to specified targets. To the maximum extent practicable, ordering activities shall consider establishing incentives where performance is critical to the ordering activity's mission and incentives are likely to motivate the contractor. Incentives shall be based on objectively measurable tasks.

### **3. ORDER**

- a) Agencies may use written orders, EDI orders, blanket purchase agreements, individual purchase orders, or task orders for ordering services under this contract. Blanket Purchase Agreements shall not extend beyond the end of the contract period; all services and delivery shall be made and the contract terms and conditions shall continue in effect until the completion of the order. Orders for tasks which extend beyond the fiscal year for which funds are available shall include FAR 52.232-19 (Deviation – May 2003) Availability of Funds for the Next Fiscal Year. The purchase order shall specify the availability of funds and the period for which funds are available.
- b) All task orders are subject to the terms and conditions of the contract. In the event of conflict between a task order and the contract, the contract will take precedence.

### **4. PERFORMANCE OF SERVICES**

- a) The Contractor shall commence performance of services on the date agreed to by the Contractor and the ordering activity.
- b) The Contractor agrees to render services only during normal working hours, unless otherwise agreed to by the Contractor and the ordering activity.
- c) The ordering activity should include the criteria for satisfactory completion for each task in the Statement of Work or Delivery Order. Services shall be completed in a good and workmanlike manner.



- d) Any Contractor travel required in the performance of IT Services must comply with the Federal Travel Regulation or Joint Travel Regulations, as applicable, in effect on the date(s) the travel is performed. Established Federal Government per diem rates will apply to all Contractor travel. Contractors cannot use GSA city pair contracts.

## **5. STOP-WORK ORDER (FAR 52.242-15) (AUG 1989)**

- a) The Contracting Officer may, at any time, by written order to the Contractor, require the Contractor to stop all, or any part, of the work called for by this contract for a period of 90 days after the order is delivered to the Contractor, and for any further period to which the parties may agree. The order shall be specifically identified as a stop-work order issued under this clause. Upon receipt of the order, the Contractor shall immediately comply with its terms and take all reasonable steps to minimize the incurrence of costs allocable to the work covered by the order during the period of work stoppage. Within a period of 90 days after a stopwork is delivered to the Contractor, or within any extension of that period to which the parties shall have agreed, the Contracting Officer shall either-
- i. Cancel the stop-work order; or
  - ii. Terminate the work covered by the order as provided in the Default, or the Termination for Convenience of the Government, clause of this contract.
- b) If a stop-work order issued under this clause is canceled or the period of the order or any extension thereof expires, the Contractor shall resume work. The Contracting Officer shall make an equitable adjustment in the delivery schedule or contract price, or both, and the contract shall be modified, in writing, accordingly, if-
- i. The stop-work order results in an increase in the time required for, or in the Contractor's cost properly allocable to, the performance of any part of this contract; and
  - ii. The Contractor asserts its right to the adjustment within 30 days after the end of the period of work stoppage; provided that, if the Contracting Officer decides the facts justify the action, the Contracting Officer may receive and act upon the claim submitted at any time before final payment under this contract.
- c) If a stop-work order is not canceled and the work covered by the order is terminated for the convenience of the Government, the Contracting Officer shall allow reasonable costs resulting from the stop-work order in arriving at the termination settlement.
- d) If a stop-work order is not canceled and the work covered by the order is terminated for default, the Contracting Officer shall allow, by equitable adjustment or otherwise, reasonable costs resulting from the stop-work order.

## **6. INSPECTION OF SERVICES**

In accordance with FAR 52.212-4 CONTRACT TERMS AND CONDITIONS--COMMERCIAL ITEMS (MAR 2009) (DEVIATION I - FEB 2007) for Firm-Fixed Price orders and FAR 52.212-4 CONTRACT TERMS AND CONDITIONS -COMMERCIAL ITEMS (MAR 2009) (ALTERNATE I - OCT 2008)



(DEVIATION I – FEB 2007) applies to Time-and-Materials and Labor-Hour Contracts orders placed under this contract.

## **7. RESPONSIBILITIES OF THE CONTRACTOR**

The Contractor shall comply with all laws, ordinances, and regulations (Federal, State, City, or otherwise) covering work of this character. If the end product of a task order is software, then FAR 52.227-14 (Dec 2007) Rights in Data – General, may apply.

## **8. RESPONSIBILITIES OF THE ORDERING ACTIVITY**

Subject to security regulations, the ordering activity shall permit Contractor access to all facilities necessary to perform the requisite IT Professional Services.

## **9. INDEPENDENT CONTRACTOR**

All IT Professional Services performed by the Contractor under the terms of this contract shall be as an independent Contractor, and not as an agent or employee of the ordering activity.

## **10. ORGANIZATIONAL CONFLICTS OF INTEREST**

### **a) Definitions.**

- i. “Contractor” means the person, firm, unincorporated association, joint venture, partnership, or corporation that is a party to this contract.
- ii. “Contractor and its affiliates” and “Contractor or its affiliates” refers to the Contractor, its chief executives, directors, officers, subsidiaries, affiliates, subcontractors at any tier, and consultants and any joint venture involving the Contractor, any entity into or with which the Contractor subsequently merges or affiliates, or any other successor or assignee of the Contractor.
  - 1) An “Organizational conflict of interest” exists when the nature of the work to be performed under a proposed ordering activity contract, without some restriction on ordering activities by the Contractor and its affiliates, may either (i) result in an unfair competitive advantage to the Contractor or its affiliates or (ii) impair the Contractor’s or its affiliates’ objectivity in performing contract work.

- b) To avoid an organizational or financial conflict of interest and to avoid prejudicing the best interests of the ordering activity, ordering activities may place restrictions on the Contractors, its affiliates, chief executives, directors, subsidiaries and subcontractors at any tier when placing orders against schedule contracts. Such restrictions shall be consistent with FAR 9.505 and shall be designed to avoid, neutralize, or mitigate organizational conflicts of interest that might otherwise exist in situations related to individual orders placed against the schedule contract. Examples of situations, which may require restrictions, are provided at FAR 9.508.

## **11. INVOICES**

The Contractor, upon completion of the work ordered, shall submit invoices for IT Professional services. Progress payments may be authorized by the ordering activity on individual orders if appropriate. Progress payments shall be based upon completion of defined milestones or interim products. Invoices shall be submitted monthly for recurring services performed during the preceding month.

## **12. PAYMENTS**

For firm-fixed price orders the ordering activity shall pay the Contractor, upon submission of proper invoices or vouchers, the prices stipulated in this contract for service rendered and accepted. Progress payments shall be made only when authorized by the order. For time-and-materials orders, the Payments under Time-and-Materials and Labor-Hour Contracts at FAR 52.212-4 (MAR 2009) (ALTERNATE I – OCT 2008) (DEVIATION I – FEB 2007) applies to time-and-materials orders placed under this contract. For labor-hour orders, the Payment under Time-and-Materials and Labor-Hour Contracts at FAR 52.212-4 (MAR 2009) (ALTERNATE I – OCT 2008) (DEVIATION I – FEB 2007) applies to labor-hour orders placed under this contract. 52.216-31(Feb 2007) Time-and-Materials/Labor-Hour Proposal Requirements—Commercial Item Acquisition As prescribed in 16.601(e) (3), insert the following provision:

- a) The Government contemplates award of a Time-and-Materials or Labor-Hour type of contract resulting from this solicitation.
- b) The offeror must specify fixed hourly rates in its offer that include wages, overhead, general and administrative expenses, and profit. The offeror must specify whether the fixed hourly rate for each labor category applies to labor performed by—
  - i. The offeror;
  - ii. Subcontractors; and/or
  - iii. Divisions, subsidiaries, or affiliates of the offeror under a common control.

## **13. RESUMES**

Resumes shall be provided to the GSA Contracting Officer or the user ordering activity upon request.

## **14. INCIDENTAL SUPPORT COSTS**

Incidental support costs are available outside the scope of this contract. The costs will be negotiated separately with the ordering activity in accordance with the guidelines set forth in the FAR.

## **15. APPROVAL OF SUBCONTRACTS**

The ordering activity may require that the Contractor receive, from the ordering activity's Contracting Officer, written consent before placing any subcontract for furnishing any of the work called for in a task order.

## **16. DESCRIPTION OF IT PROFESSIONAL SERVICES AND PRICING**

- a) The Contractor shall provide a description of each type of IT Service offered under Special Item Numbers 132-51. IT Professional Services should be presented in the same manner as the Contractor sells to its commercial and other ordering activity customers. If the Contractor is proposing hourly rates, a description of all corresponding commercial job titles (labor categories) for those individuals who will perform the service should be provided.
- b) Pricing for all IT Professional Services shall be in accordance with the Contractor's customary commercial practices; e.g., hourly rates, monthly rates, term rates, and/or fixed prices, minimum general experience and minimum education.



---

The Labor Rate Tables represent fully loaded hourly labor rates for each labor category at the contractor site (onsite) and at the Government site (off-site) for the contract 5-Year Base Period. The published rates are inclusive of the GSA FAS Industrial Funding Fee. This contract uses performance based Statements of Work (SOWs) and allows for Firm-Fixed Price (FFP), Fixed Price/Level of Effort, Time and Materials or Labor-Hour Task/Delivery Orders.

**On-Site (Contractor site) Performance:** The Contractor will furnish personnel. The Contractor will also furnish such items as office space, normal office equipment and supplies required to perform the work specified in the task/delivery order. This includes telephones, faxes, personnel computers, postage, business software (e.g., word processors, spreadsheets, and graphics) and nominal reproduction. Additional items will be an ODC if not provided by the Government.

**Off-Site (Government site) Performance:** The Contractor will furnish personnel. The Government will furnish office space, equipment and supplies required to perform the work specified in the task/delivery order. This includes telephones, faxes, personnel computers, postage, business software (e.g., word processors, spreadsheets, and graphics) and all reproduction. Such items will be an ODC if not provided by the Government.





## LABOR CATEGORIES DESCRIPTIONS

### Program Manager

**Education:** Bachelor's degree in Engineering, Physical Sciences, Mathematics, Management Information Systems, or Business. Certified Project Management Professional.

**Experience:** Fifteen (15) years of technical experience, to include: Equipment Support, System Support, and Programmatic Support. Eight (8) years of Program Management experience, to include: Technology Assessments, Systems Design, Systems Analysis, Programmatic Support, Acquisition Planning, and Budget Planning. Five (5) years as manager of task\* specific project. Knowledge of Federal Acquisition Regulation (FAR) and DoD procurement policies and procedures. Note: Experience may be concurrent.

### Project Manager

**Education:** Bachelor's Degree in Business, Management Information Systems. Certified Project Management Professional.

**Experience:** Four (4) to six (6) years of experience in managing project. Two (2) years of hands-on experience indirect supervision of Government PMO support projects involving multiple facets of the support disciplines to include analysis, acquisition support, logistics, engineering, strategic studies, financial management, and information assurance.

### Engineer/Scientist 5

**Education:** BS degree in Engineering or Physical Science.

**Experience:** Fifteen (15) years of experience to include: Technology Analysis and Assessment, Design Definition, Development of Systems Specification, Systems Analysis, Systems Architecture, Systems/Equipment Integration, and Test & Evaluation Criteria. Recognized as an expert of task\* specific project. Note: Experience may be concurrent.

### Engineer/Scientist 4

**Education:** BS degree in Engineering or Physical Science.

**Experience:** Ten (10) years of experience with to include: Technology Analysis and Assessment, Design Definition, Development of Systems Specification, Systems Analysis, Systems Architecture, Systems/Equipment Integration, and Test & Evaluation Criteria. Five (5) years of technical experience in support of task specific project. Note: Experience may be concurrent.

### Engineer/Scientist 3

**Education:** BS degree in Engineering or Physical Science.

**Experience:** Six (6) years of experience to include: Systems Analysis, Systems Architecture, Systems/Equipment Support, and Test & Evaluation Criteria. Three (3) years of technical experience in support of task\* specific project. Note: Experience may be concurrent.



TMGE, LLC  
203 N. Franklin Street  
Remington, VA 22734  
Phone: (540) 439-2470

### Engineer/Scientist 2

**Education:** BS degree in Engineering or Physical Science.

**Experience:** Three (3) years of experience to include: Systems/Equipment Support, and Test & Evaluation Criteria. One (1) year of technical experience in support of task\* specific project. Note: Experience may be concurrent.

### Engineer/Scientist 1

**Education:** BS degree in Engineering or Physical Science.

**Experience:** One (1) year of experience to include: Systems/Equipment Support, and Test & Evaluation Criteria.

### Subject Matter Expert (SME) 5

**Education:** Technical Training in relevant technical field.

**Experience:** Eighteen (18) years of hands-on experience with task specific project, to include three (3) of the following four (4) areas: Systems Requirements, Operational Requirements, Test & Evaluation, and Training.

### Subject Matter Expert (SME) 4

**Education:** Technical Training in relevant technical field.

**Experience:** Fifteen (15) years of hands-on experience with task specific project, to include three (3) of the following four (4) areas: Systems Requirements, Operational Requirements, Test & Evaluation, and Training.

### Subject Matter Expert (SME) 3

**Education:** Technical Training in relevant technical field.

**Experience:** Twelve (12) years of hands-on experience with task specific project, to include three (3) of the following four (4) areas: Systems Requirements, Operational Requirements, Test & Evaluation, and Training.

### Subject Matter Expert (SME) 2

**Education:** Technical Training in relevant technical field.

**Experience:** Ten (10) years of hands-on experience with task specific project, to include three (3) of the following four (4) areas: Systems Requirements, Operational Requirements, Test & Evaluation, and Training.

### Subject Matter Expert (SME) 1

**Education:** Technical Training in relevant technical field.

**Experience:** Eight (8) years of hands-on experience with task specific project, to include three (3) of the following four (4) areas: Systems Requirements, Operational Requirements, Test & Evaluation, and Training.

### Computer Programmer IV (SCA 14074)

**Education:** High School diploma or GED. Completed the following certifications within one and a half year after assuming duties: Certified Software Development Professional (CSDP) (Previously known as Certified Software Engineering Professional (CSEP)), or with COR approval complete a vendor/platform specific certification (e.g., Microsoft Certified Solutions Developer (MCSD), Microsoft Certified Applications Developer (MCAD), Microsoft Certified Database Administrator (MCDBA), Sun Certified Professional (SCP), Red Hat Certification Program (RHCP), CISCO Certified Network Professional (CCNP), Oracle Certified Professional (OCP), other).

**Experience:** Eight (8) years of experience, to include: software Design, Development, and Test and Evaluation. Five (5) years of programming experience with task specific project programming languages. Four (4) years of experience to include: Database development, Web page design, Computer Based Training, development and using .NET tools and .net Integrated Development Environment tools, asp.net, SQL Server 2000, and HTML editor tools. Note: Experience may be concurrent.

### Computer Programmer III (SCA 14073)

**Education:** High School diploma or GED. Completed the following certifications within one and a half year after assuming duties: Certified Software Development Professional (CSDP) (Previously known as Certified Software Engineering Professional (CSEP)), or with COR approval complete a vendor/platform specific certification (e.g., Microsoft Certified Solutions Developer (MCSD), Microsoft Certified Applications Developer (MCAD), Microsoft Certified Database Administrator (MCDBA), Sun Certified Professional (SCP), Red Hat Certification Program (RHCP), CISCO Certified Network Professional (CCNP), Oracle Certified Professional (OCP), other).

**Experience:** Six (6) years of experience, to include: Software Design, Development, and Test and Evaluation. Four (4) years of programming experience with task specific project programming languages. Three (3) years of experience, to include: Database development, Web page design, Computer Based Training development, and using .NET tools and .net Integrated Development Environment tools, asp.net, SQL Server 2000, and HTML editor tools. Note: Experience may be concurrent.

### Computer Programmer II (SCA 14072)

**Education:** High School diploma or GED. Working towards completing the following certifications: Certified Software Development Professional (CSDP) (Previously known as Certified Software Engineering Professional (CSEP)), or with COR approval complete a vendor/platform specific certification (e.g., Microsoft Certified Solutions Developer (MCSD), Microsoft Certified Applications Developer (MCAD), Microsoft Certified Database Administrator (MCDBA), Sun Certified Professional



(SCP), Red Hat Certification Program (RHCP), CISCO Certified Network Professional (CCNP), Oracle Certified Professional (OCP), other).

**Experience:** Three (3) years of experience, to include: Software Design, and Development. One (1) year programming experience with task specific project programming languages. Note: Experience may be concurrent.

#### **Computer Programmer I (SCA 14071)**

**Education:** High School diploma or GED. Working towards completing applicable vendor/platform certification (e.g., Microsoft Certified Solutions Developer (MCSD), Microsoft Certified Applications Developer (MCAD), Microsoft Certified Database Administrator (MCDBA), Sun Certified Professional (SCP), Red Hat Certification Program (RHCP), CISCO Certified Network Professional (CCNP), Oracle Certified Professional (OCP), other).

**Experience:** One (1) year of software programming experience.

#### **Computer System Analyst III (SCA 14103)**

**Education:** High School diploma or GED. Completed the following certifications within one and a half year after assuming duties: Certified Software Development Professional (CSDP) (Previously known as Certified Software Engineering Professional (CSEP)), or with COR approval complete a vendor/platform specific certification (e.g., Microsoft Certified Solutions Developer (MCSD), Microsoft Certified Applications Developer (MCAD), Microsoft Certified Database Administrator (MCDBA), Sun Certified Professional (SCP), Red Hat Certification Program (RHCP), CISCO Certified Network Professional (CCNP), Oracle Certified Professional (OCP), other).

**Experience:** Five (5) years of task specific project Computerized System experience, to include: Design, Development, Test and Evaluation, Network Protocols, LAN administration fundamentals, and UNIX and Windows based operating system.

#### **Computer System Analyst II (SCA 14102)**

**Education:** High School diploma or GED. Completed the following certifications within one and a half year after assuming duties: Certified Software Development Professional (CSDP) (Previously known as Certified Software Engineering Professional (CSEP)), or with COR approval complete a vendor/platform specific certification (e.g., Microsoft Certified Solutions Developer (MCSD), Microsoft Certified Applications Developer (MCAD), Microsoft Certified Database Administrator (MCDBA), Sun Certified Professional (SCP), Red Hat Certification Program (RHCP), CISCO Certified Network Professional (CCNP), Oracle Certified Professional (OCP), other).

**Experience:** Three (3) years of task specific project Computerized System experience, to include: Test and Evaluation, Network Protocols, LAN administration fundamentals, and UNIX and Windows based operating system.

#### **Computer System Analyst I (SCA 14101)**

**Education:** High School diploma or GED. Working towards completing applicable vendor/platform certification (e.g., Microsoft Certified Solutions Developer (MCSD), Microsoft Certified Applications Developer (MCAD), Microsoft Certified Database Administrator (MCDBA), Sun Certified Professional (SCP), Red Hat Certification Program (RHCP), CISCO Certified Network Professional (CCNP), Oracle Certified Professional (OCP), other).



**Experience:** One (1) year of Computerized System experience, to include: Network Protocols, and UNIX and Windows based operating system.

#### Management Consultant (Senior)

**Education:** Bachelor's degree in Business, Organizational Development, Education, Engineering, Physical Science or business related specialty. Certified Project Management Professional (PMP).

**Experience:** Twenty (20) years of Strategic Business Management experience to include: Development of Corporate Strategic Plans, Development of Organizational Performance Management Plans, Development of Organization Governance Structures, Guiding significant organizational change management efforts. At least three years of business experience at the executive level.

#### Management Consultant

**Education:** Bachelor's degree in Business, Organizational Development, Education, Engineering, Physical Science or business related specialty. Certified Project Management Professional (PMP).

**Experience:** Ten (10) years of Strategic Business Management experience to include: Development of Corporate Strategic Plans, Development of Organizational Performance Management Plans, Development of Organization Governance Structures, Guiding significant organizational change management efforts.

#### Operations Specialist (Senior)

**Education:** Bachelor's Degree.

**Experience:** Twenty (20) years of operational experience, to include: knowledge of friendly forces and adversary's CONOPS, tactics, threat capabilities, targeting priorities, sensor/collection techniques, targeting priorities, planning or conducting operations analysis. Three (3) years of operational experience at executive level. Note: Experience may be concurrent.

#### Operations Specialist

**Education:** Bachelor's degree.

**Experience:** Ten (10) years of operational experience, to include: knowledge of friendly forces and adversary's CONOPS, tactics, threat capabilities, targeting priorities, sensor/collection techniques, targeting priorities, and planning and conducting operations analysis.

#### Security Specialist 4

**Education:** Bachelor's degree. Applicable Discipline Certification (e.g. DISCO certification for Infosec Security Specialist).

**Experience:** Ten (10) years of experience, to include: applicable security discipline principles, practices, and procedures.

#### Security Specialist 3

**Education:** Bachelor's degree. Completed applicable discipline Certification (e.g. DISCO certification for Infosec Security Specialist) within one (1) year of assuming duties.

**Experience:** Six (6) years of experience, to include: applicable security discipline principles, practices, and procedures.



TMGE, LLC  
203 N. Franklin Street  
Remington, VA 22734  
Phone: (540) 439-2470

---

**Education:** Associate's Degree. Completed applicable discipline Certification (e.g. DISCO certification for Infosec Security Specialist) within one (1) year of assuming duties.

**Security Specialist 2**

**Experience:** Three (3) years of experience, to include: applicable security discipline principles, practices, and procedures.

**Security Specialist 1**

**Education:** Associate's Degree.

**Experience:** One (1) year of experience, to include: applicable security discipline principles, practices, and procedures.



TMGE, LLC  
 203 N. Franklin Street  
 Remington, VA 22734  
 Phone: (540) 439-2470

**SIN 132-51 PROFESSIONAL SERVICES PRICE LIST**

Ref. #	GSA IT Labor Categories	Contractor Rates				
		7/21/2016 thru 7/20/2017	7/21/2017 thru 7/20/2018	7/21/2018 thru 7/20/2019	7/21/2019 thru 7/20/2020	7/21/2020 thru 7/20/2021
		Year 1	Year 2	Year 3	Year 4	Year 5
1	Program Manager	\$ 120.46	\$ 124.07	\$ 127.79	\$ 131.63	\$ 135.58
2	Project Manager	\$ 105.43	\$ 108.60	\$ 111.86	\$ 115.21	\$ 118.67
3	Engineer/Scientist 5	\$ 122.21	\$ 125.88	\$ 129.65	\$ 133.54	\$ 137.55
4	Engineer/Scientist 4	\$ 105.62	\$ 108.78	\$ 112.05	\$ 115.41	\$ 118.87
5	Engineer/Scientist 3	\$ 90.60	\$ 93.32	\$ 96.12	\$ 99.01	\$ 101.98
6	Engineer/Scientist 2	\$ 81.41	\$ 83.85	\$ 86.36	\$ 88.95	\$ 91.62
7	Engineer/Scientist 1	\$ 59.29	\$ 61.07	\$ 62.90	\$ 64.79	\$ 66.73
8	Subject Matter Expert (SME) 5	\$ 125.75	\$ 129.52	\$ 133.40	\$ 137.41	\$ 141.53
9	Subject Matter Expert (SME) 4	\$ 110.80	\$ 114.14	\$ 117.56	\$ 121.09	\$ 124.72
10	Subject Matter Expert (SME) 3	\$ 98.66	\$ 101.62	\$ 104.67	\$ 107.81	\$ 111.05
11	Subject Matter Expert (SME) 2	\$ 85.04	\$ 87.59	\$ 90.22	\$ 92.93	\$ 95.72
12	Subject Matter Expert (SME) 1	\$ 73.16	\$ 75.36	\$ 77.62	\$ 79.95	\$ 82.35
13	Computer Programmer IV (SCA 14074)	\$ 116.85	\$ 120.36	\$ 123.97	\$ 127.68	\$ 131.52
14	Computer Programmer III (SCA 14073)	\$ 101.19	\$ 104.23	\$ 107.36	\$ 110.58	\$ 113.89
15	Computer Programmer II (SCA 14072)	\$ 88.80	\$ 91.47	\$ 94.21	\$ 97.04	\$ 99.95
16	Computer Programmer I (SCA 14071)	\$ 74.99	\$ 77.24	\$ 79.56	\$ 81.94	\$ 84.40
17	Computer System Analyst III (SCA 14103)	\$ 101.19	\$ 104.23	\$ 107.36	\$ 110.58	\$ 113.89
18	Computer System Analyst II (SCA 14102)	\$ 88.77	\$ 91.43	\$ 94.18	\$ 97.00	\$ 99.91
19	Computer System Analyst I (SCA 14101)	\$ 74.99	\$ 77.24	\$ 79.56	\$ 81.94	\$ 84.40
20	Management Consultant (Senior)	\$ 100.06	\$ 103.07	\$ 106.16	\$ 109.34	\$ 112.62
21	Management Consultant	\$ 81.86	\$ 84.32	\$ 86.84	\$ 89.45	\$ 92.13
22	Operations Specialist (Senior)	\$ 109.15	\$ 112.43	\$ 115.80	\$ 119.27	\$ 122.85
23	Operations Specialist	\$ 81.86	\$ 84.32	\$ 86.84	\$ 89.45	\$ 92.13
24	Security Specialist 4	\$ 85.36	\$ 87.92	\$ 90.55	\$ 93.27	\$ 96.07
25	Security Specialist 3	\$ 65.31	\$ 67.27	\$ 69.28	\$ 71.36	\$ 73.50
26	Security Specialist 2	\$ 50.19	\$ 51.70	\$ 53.25	\$ 54.85	\$ 56.49
27	Security Specialist 1	\$ 40.15	\$ 41.35	\$ 42.59	\$ 43.87	\$ 45.19